



# Application for License Plate Reader Special Use Permit

Application is hereby made under Administrative Code R920-4-16 for a permit to install an Automatic License Plate Reader on the UDOT Right-of-Way

**NOTICE: A UDOT Encroachment Permit is Required Prior To Installation Of A License Plate Reader on the UDOT Right-of-way**

Office Use Only: Permit Number	R3-ALPRS 001
Date of Application	12/18/2023

Name of Government Agency		Agency Phone	Agency Email	
Spanish Fork City		801-804-4500	city@spanishfork.org	
Address		City	State	Zip
40 S Main St		Spanish Fork	Utah	84660
Name of Law Enforcement Agency		Agency Phone	Agency Email	
Spanish Fork Police Department		801-804-4700	sfpd@spanishfork.org	
Name of Person Submitting Application	Title	Phone	Email	
Dillon Muirbrook	Traffic Engineer	801-804-4626	dmuirbrook@spanishfork.org	

By submitting this application, the signers certify under penalty of perjury:

- The applicant is a local government entity that is submitting this application for the sole use and benefit of the Law Enforcement Agency named above within the local government's patrol jurisdiction, or is a state Law Enforcement Agency that has the legal capacity to contract in its own name, and the applicant is submitting this application so it can obtain authorization to contract for services to install one or more automatic license plate readers on a state highway within its patrol jurisdiction for the purpose of capturing the license plate data of vehicles traveling on a state highway in a manner that complies with Utah Code Title 41, Chapter 6a, Part 20; Utah Code 72-1-212; and Utah Administrative Code R920-4-16.
- The Law Enforcement Agency has published an policy on a publicly available website that outlines the use, management and auditing of the automatic license plate reader system and otherwise meets all requirements outlined in Utah Code 41-6a-2003.
- All automatic license plate reader devices will be installed in accordance with Utah Code 41-6a-2003 and Utah Administrative Code R920-4-16,
- If the permit that is the subject of this application is granted, the permittee will comply with the following:
  - The permittee will only install or authorize the installation of an automatic license plate reader device (a "Device") within the permittee's law enforcement patrol jurisdiction.
  - If the permittee will use a contractor to install and operate an automatic license plate reader system, the permittee will provide with this application evidence demonstrating that authorization and the identity of the contractor; the permittee will notify UDOT of any updates to or changes in authorization; and the permittee's authorization of the contractor will not be withdrawn without first giving UDOT thirty days' written notice.
  - The permittee's contractor will at all times be a contractor that has in effect a current License Agreement with UDOT to conduct the activity.
  - If the permittee desires to place a Device on UDOT property, the permittee will obtain, or will require its contractor to obtain, an encroachment permit from UDOT for the use of each proposed location on UDOT property in compliance with Utah Code 72-1-212(6), Utah Administrative Code R920-4-16, and other applicable law.
  - To maintain a permit granted pursuant to this application, the permittee or its contractor must provide and maintain location data as required in the License Agreement that is attached as Exhibit A to this application (as the agreement may be amended from time to time).

	Dillon Muirbrook, Traffic Engineer	12/18/2023
Government Agency Authorized Signature		Date
	Matt Johnson, Chief of Police	12-19-2023
Law Enforcement Agency Authorized Signature		Date

UDOT Keeping Utah Moving  
Approved 12/20/2023  
by David Mower  
Statewide Permits