SPANISH FORK
EMERGENCY MANAGEMENT

AREA COMMAND
TALLY SHEET

Area Name: _____ Date: _____
Command Captain: _____ Command Contact: _____
City EOC: _____ Contact: _____

Tip: Fill in top portion before an emergency.
Fill in "Area" columns below before an emergency.

Area		Time	Attending	Accounted For		Unaccounted For	
Area Name and #	*Contact and Number*	*When neighborhood reported #s*	*Physically at staging area*	*If someone knows where they are*		*No one knows where they are or their status*	
		TOTALS: attending		**TOTALS: missing, but accounted for**		**TOTALS: missing & unaccounted for**	

SEND THIS FORM to the City Emergency Operation Center